



VERSION 10 OF THE INFORMATION GOVERNANCE TOOLKIT – INFORMATION UPDATE

The Department of Health's Information Governance Toolkit must be completed annually by all organisations that deal with patient level information. From April 2013, that will include GPs.

Version 10 of this Toolkit is set to launch in July 2012. The final submission deadline for the version 10 assessments for all organisations is 31st March 2013.

There have been some changes to the IG Toolkit functionality, but most changes to the requirements add some clarity to the guidance or update information provided. The main changes are outlined below.

Version 10 of the Toolkit has 4 new requirement views to reflect the re-structuring of the NHS following the latest set of structural reforms. The new views available are:

Community Health Providers: For an NHS organisation, or Community Interest Company/Social Enterprise providing community services to NHS patients.

Any Qualified Providers - Clinical: For organisations that have an AQP contract to provide clinical services to NHS patients, such as an organisation that carries out clinical assessments of NHS patients.

Any Qualified Providers – Non Clinical: For an organisation that has an AQP contract to provide non-clinical services to NHS patients.

Local Authority – Development Set: For a county, shire, district, borough or city council responsible for providing public services within a defined geographical area. This is a voluntary, developmental set of requirements for Local Authorities.

A number of changes have taken place to improve the **functionality** of the Toolkit.

These changes include:

- Easier navigation between requirements.
- Improvement and variety within the 'reports' section.
- The ability to create a master list of evidence.
- The ability to specify the organisations to which the published assessment applies.
- Details of the Information Governance Senior Management Team within each organisation that must be kept up to date.
- The ability for pharmacies to make batch submissions.

Words Worth Reading Ltd has a wealth of experience in supporting companies to meet the Information Governance requirements that will allow them to gain annual accreditation.

For more information please visit our website <http://www.wordsworthreading.co.uk/information-governance.php> or alternatively give us a call on **01245 707580** to discuss your organisation's requirements.

