

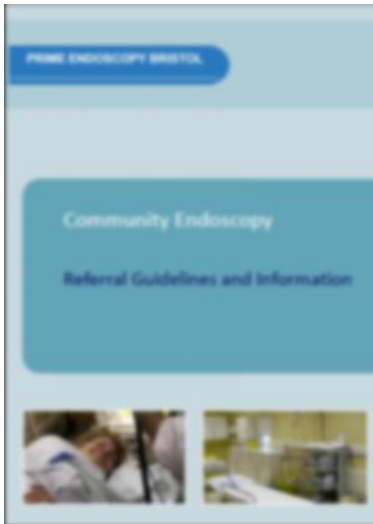
Words Worth Reading Ltd

AUGUST 2010 ISSUE 20



Hello,

This month has flown by for Words Worth Reading. What looked like a long, lazy summer seems to be shortening at an alarming rate! Soon it will be time to start sharpening our pencils and wearing jumpers! Summer is a notorious time for creativity and inspiration so we are looking forward to the bundle of manuscripts and holiday writing sure to come our way



Businesses

Words Worth Reading Ltd have recently completed a successful guidelines and information publication for Prime Diagnostics Ltd. WWR offers a comprehensive brochure design service and we work with a range of small, medium and large companies across the public, private and voluntary sectors to produce various forms of successful, promotional information. We can provide a fully inclusive service of research, write, design, print and distribute, or we can support your marketing plan by fulfilling any one of these stages. Contact us today for a full discussion and quotation about your individual needs.

In Other News...

- we are currently working alongside some healthcare providers to ensure that their Care Quality Commission registration documentation is completed before the 1st October deadline. If you are a healthcare provider and need support to fulfil your Information Governance and CQC registration requirements then please contact one of our team using the details listed below.

-stuck for holiday reading? Just read an amazing book that you have to share? Visit our forum for book discussions and reviews. <http://www.wordsworthreading.co.uk/forum/>



Job seekers

Applying for jobs and attending interviews can be an extremely nerve racking experience. However, being fully prepared will make the process a whole lot easier, allowing you to put the nerves to one side and start on the journey to a successful interview and to securing that job! We have some exciting new interview services for jobseekers live on our website.

Interview Skills Resource Pack

Our comprehensive Interview Skills Resource Pack comprises of various hints and tips, which will enable you to enter any interview with an advantage over the other candidates.

Amongst other things, the pack includes sample interview questions as well as possible questions that you can ask the interviewer when the tables are turned back to you. There is also invaluable advice about how to sell yourself and make the most of your time at interview.

The Job Seekers Package

This is the ultimate package for job seekers looking to succeed in every aspect of the recruitment process. Working with your personally assigned advisor you will receive tailored advice on each of the following areas:

- Cover Letters
- CVs
- Application Forms
- Interview Skills

Our advisor will spend time understanding your experience and identifying your key skills and areas of achievement, through informal discussions and review of your current CV (if available). They will then work with you to understand how to highlight these skills and achievements within your CV, application forms and cover letters, and how to get those messages across within an interview situation.

For more information on these services please visit our website or contact a member of our team using the contact details below.

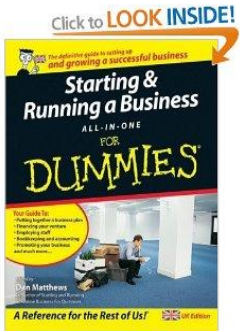
Things that we like this month



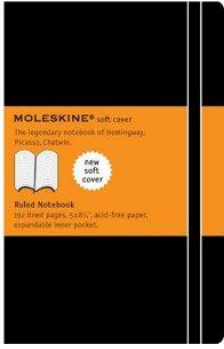
The Book Depository- See what other people are reading. Time wasting magnificence!



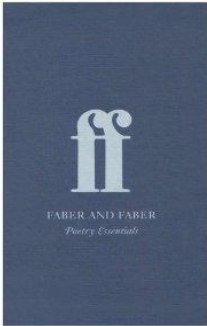
The start of a new academic year is looming- get organised!




A no-nonsense guide for the business novice.



Moleskine Notebooks-
Although horribly fashionable, these notebooks have a proven durability and style.



Faber Poetry Box set- Ten volumes of some of the finest Faber and Faber poetry.



Personalised, typewritten limerick available to purchase from the New Math master, Craig Damrauer.



Contact Us:

If you wish to find out more about the services we offer or want to get in touch with us about anything then please do not hesitate to contact us in any of the following ways:

Email: enquiries@wordsworthreading.co.uk

Tel: 01245 707580

Fax: 01245 707401

Post: Words Worth Reading Ltd,
4th Floor, Victoria House,
Victoria Road,
Chelmsford,
Essex, CM1 1JR