

# Words Worth Reading Ltd



## Healthcare Support Services: **POLICY WRITING**

We work with health and social care providers, supporting their documentation and compliance needs. Our services include; bid writing, funding proposal completion, policy and procedure creation, CQC registration and Information Governance.



## Policy and Procedures

- Latest guidelines and best practice examples used across all policies
- Dedicated health and social care writing team
- Non-clinical policies
- Clinical policies
- Editing and re-writing drafted policies
- Visual and textual procedural charts / guidelines created

## Policy Writing

Who doesn't love policy writing! Policy writing and procedure creation is an essential element of our core workload, and we have a dedicated team of healthcare writers who specialize in the latest guidance on clinical, non-clinical, financial, human resource and strategy documentation. This team is led by Catherina, a registered nurse and previous Director of Nursing.

Having up-to-date policies is not only crucial to day-to-day organizational operations, but is also a key element in demonstrating compliance with local and national standards and evidencing a commitment to the delivery of a high quality service. In addition, procedural flowcharts or guidelines are particularly useful when confirming the quality of service delivery to others.

## What are the key benefits of using this service?

- As a creative organization, we bring presentation and design awareness to all policies and procedural documents.
- Our expertise in health and social care means we have the detailed contextual knowledge required for ensuring that each policy is truly tailor-made
- We have a dedicated health and social care policy writing team.
- We specialize in working with independent health and social care providers, and the voluntary sector – we are therefore accessible to all organizations, no matter how small.
- We often deliver our services remotely, keeping costs competitive and ensuring that resource input from your organisation is minimal.

